



The Learning Support Centre

Dyslexia & Disability Specialists

TIME SHEET FOR REGENT COLLEGE

Student Name:.....

Day	Date	Period(s)	No. of Sessions	No hours paid
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

WEEK ENDING DATE:.....

Total Weekly Hours:

Day	Date	Period(s)	No. of Sessions	No hours paid
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

WEEK ENDING DATE:.....

Total Weekly Hours:

Day	Date	Period(s)	No. of Sessions	No hours paid
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WEEK ENDING DATE:.....

Total Weekly Hours:

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Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

WEEK ENDING DATE:.....

Total Weekly Hours:

Support Type

- Study Assistant
- Study Skills
- Exam scribe / Reader
- Invigilator
- Note-taking support
- BSL
- Maths Support

Total Monthly Hours

Support Staff Member

Regent Staff Signature

The Learning Support Centre

Phoenix Yard, First Floor, Jubilee Building, 5 Upper Brown Street
Leicester, LE1 5TE

FAO Jackie Garner, LSC Finance Officer

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