

# ABC

## Get things into focus with mind mapping.

Learn how to use mind mapping software to:

- Structure written work
- Export mind maps into Word with numbered headings
- Keep track of references and things you find on the internet
- Create professional-looking Gantt charts
- Use mind mapping to project manage group work
- Convert mind maps into Power Point presentations
- Convert a task mind map into excel tables with due dates
- Add audio notes to your ideas in your mind map
- Use mind maps for revision

### Assistive Technology Workshops

When Wednesday afternoons

Duration 1 hour

Levels Advanced  
Intermediate  
Beginner

Instructor Jina Ali

Calendar <https://dmu-ac-uk.libcal.com/calendar/atw>



Book your place now on any of the many Assistive Technology workshops on offer by the Library and Learning Services: <https://dmu-ac-uk.libcal.com/calendar/atw>