



The Learning Support Centre
Dyslexia & Disability Specialists

Phoenix Yard
First Floor, Jubilee Building
5 Upper Brown Street
Leicester
LE1 5TE

T: 0116 2548881 W: www.learningsupportcentre.com

Support Type

- Study Assistant
- Exam scribe / reader
- Invigilator
- Maths Support
- Note-taking Support

TIME SHEET FOR REGENT COLLEGE

Student Name:

WEEK ENDING DATE.....

| Day | Date | Time started | Time finished | Total hours | Deducted time inc break / lunch and gaps | No hours paid / type |
|-----------|------|--------------|---------------|-------------|--|----------------------|
| Monday | | | | | | |
| Tuesday | | | | | | |
| Wednesday | | | | | | |
| Thursday | | | | | | |
| Friday | | | | | | |

Total hours paid and type

ACADEMIC SUPPORT WORKER

Regent Staff Signature

| Please complete total of hours for each support | Exam Scribe or reading | Invigilating | Note-taking | Study Assistant | Study Skills | Maths Support | Total |
|---|------------------------|--------------|-------------|-----------------|--------------|---------------|-------|
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